

## BAXTER COUNTY QUORUM COURT AGENDA

December 3, 2024

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON TUESDAY, DECEMBER 3, 2024 AT 6:00 PM IN THE 2<sup>ND</sup> FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE KEVIN LITTY PRESIDING.

- CALL TO ORDER
- DISPOSITION OF MINUTES FROM PREVIOUS MEETING
- TREASURER REPORT
- COMMITTEE REPORTS: Budget Committee – Dennis Frank
- PRESENTATION:
- OLD BUSINESS
  1. (3<sup>RD</sup> READING) AN ORDINANCE TO CHANGE THE NAME OF ANIMAL CONTROL TO ANIMAL CONTROL/SHELTER.
  2. (3<sup>RD</sup> READING) AN ORDINANCE ADOPTING REVISIONS AND ADDITIONS TO THE BAXTER COUNTY PERSONNEL POLICY AND TO THE BAXTER COUNTY SHERIFF'S OFFICE POLICY.
- NEW BUSINESS
  1. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS IN THE AMOUNT OF \$8,263.18 IN THE MONTH OF OCTOBER TO THE SHERIFF'S OFFICE 2024 BUDGET.
  2. AN ORDINANCE TO APPROPRIATE FUNDS IN THE AMOUNT OF \$39,775.00 FROM ROAD AND BRIDGE FUND INTO ROAD AND BRIDGE 2024 BUDGET.
  3. AN ORDINANCE AMENDING ORDINANCE NO. 2024 – 55: (AN ORDINANCE LEVYING MILLAGE TAXES ON POLITICAL SUBDIVISIONS OF BAXTER COUNTY FOR THE YEAR 2024 AS AUTHORIZED BY PUBLIC ELECTION.) TO CORRECT THE MILLAGE FOR THE CITY OF GASSVILLE.
  4. AN ORDINANCE TO REPEAL APPROPRIATION ORDINANCE NO. 2024-51 AND APPROPRIATION ORDINANCE NO. 2024-53 AND TO COMBINE AND ADOPT A CORRECTED BUDGET FOR BAXTER COUNTY, ARKANSAS FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.
  5. AN ORDINANCE TO OBLIGATE REMAINING ARPA FUNDS ON THE BOOKS OF THE COUNTY; TO ADOPT AN INTERLOCAL AGREEMENT TO OBLIGATE CERTAIN COUNTY FINANCIAL RESOURCES; AND TO DECLARE AN EMERGENCY.
- ANNOUNCEMENTS:
- ADJOURNMENT

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO CHANGE THE NAME OF BAXTER COUNTY ANIMAL CONTROL TO BAXTER COUNTY ANIMAL CONTROL/SHELTER.

**Article 1: Affirmation.** The Baxter County Quorum Court finds it necessary to change the name of Baxter County Animal Control to Baxter County Animal Control/Shelter to accurately define the designation for the function of the department.

**Article 2: Effective Date.** This ordinance shall be effective immediately upon its passage and approval by the Quorum Court.

**Article 3: Codification.** This ordinance, as amended, shall be codified in the Baxter County Code of Ordinances.

APPROVED:

\_\_\_\_\_  
KEVIN LITTY, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: \_\_\_\_\_

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

ORDINANCE NO. 2024 –

(3<sup>rd</sup> Reading)

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE ADOPTING REVISIONS AND ADDITIONS TO THE BAXTER COUNTY PERSONNEL POLICY AND TO THE BAXTER COUNTY SHERIFF'S OFFICE PERSONNEL POLICY.

**Article 1: Affirmation.** It has been determined by the Baxter County Personnel Committee that revisions and additions in the Baxter County Personnel Policy and the Baxter County Sheriff's Office Policy manuals are necessary to improve the overall effectiveness and efficiency of Baxter County Government. Baxter County has provided evidence authorized by the Courts of Baxter County Americans with Disabilities Act, Sheriff's Office Credit Card Policy, Probationary Period, Improvement Warning, Termination of Employment, Employee Classifications, Direct Deposit Policy, Travel Policy, Vacation Leave, Sick Leave, Holiday Leave, Workplace Injury/Illness Reporting Policy, Qualifying Life Event, COBRA Policy, Fringe Benefits – County Owned Vehicles and Fringe Benefits – Meals and Lodging within the Baxter County Personnel Policy for Baxter County employees. The Baxter County Sheriff's Office has provided evidence authorized by the Courts of Baxter County to Americans with Disabilities Act, Sheriff's Office Credit Card Policy, Probationary Period, Termination of Employment, Employee Classifications, Direct Deposit Policy, Travel Policy, Vacation Leave, Sick Leave, Holiday Leave, Workplace Injury/Illness Reporting Policy, Qualifying Life Event, COBRA Policy, and Fringe Benefits – Meals and Lodging within the Baxter County Sheriff's Office Personnel Policy for Baxter County Sheriff's Office employees.

**Section 1.** The Baxter County Quorum Court hereby approves the changes and additions, as shown by attached Exhibit "A", within the Baxter County Personnel Policy and Baxter County Sheriff's Office Personnel Policy are hereby approved and implemented.

**Section 2.** SERVERIBILITY CLAUSE. If any provision or section of this Ordinance is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions and sections on the Ordinance and shall be severable.

**Section 7.** CODIFICATION. This Ordinance is to be codified in the Baxter County Code of Ordinances, §240.00, paragraph (1) and (2) and supersedes all previous Personnel Policies coded therein.

**Article 2: Effective Date** This Ordinance being necessary for the preservation of public peace, health, and safety, an emergency is hereby declared. This Ordinance shall be in full force and in effect from and after the date of its approval and passage.

APPROVED:

\_\_\_\_\_  
KEVIN LITTY, COUNTY JUDGE  
Date Signed:

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK  
SPONSOR: Personnel Committee  
Date Adopted:  
Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_  
Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2024 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS IN THE AMOUNT OF \$8,263.18 RECEIVED IN THE MONTH OF OCTOBER TO THE SHERIFF'S OFFICE 2024 BUDGET.

**Article 1: Affirmation.** This court affirms that the Baxter County Sheriff's Office has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of October 2024:

\$ 43.25 received from DWI Fines from District Court  
\$ 2,179.00 received from Act 770 Fees  
\$ 2,471.29 received for Installment Fees  
\$ 60.00 received Donation (Cash)  
\$ 100.00 received Animal Claim (Cash)  
\$ 500.00 received Donation (Cash)  
\$ 25.00 received VIN Checks  
\$ 400.00 received Inmate Social Security  
\$ 200.00 received Law Enforcement Qualification  
\$ 715.23 reimbursement Inmates' Medical  
\$ 828.31 reimbursement Inmate Prescriptions (Sent from BXSO to Treasurer's Office)  
\$ 73.03 reimbursement Court Ordered Restitution (Extradition - Prisoner Transport) (Check)  
\$ 471.91 reimbursement (Check)  
\$ 196.16 reimbursement (Check)

**Article 2: Appropriation.** It is necessary to appropriate said monies totaling \$8,263.18 to the appropriate line items in the Sheriff's Office 2024 budget.

There is hereby appropriated from the 2024 County General Fund (#1000) \$2,520.28 for the following designated expenditures:

\$ 2,204.00 to GL# 1000-0400-2001 (Sheriff: General Supplies)  
\$ 116.28 to GL# 1000-0400-2007 (Sheriff: Fuel, Oil & Lubricants)  
\$ 200.00 to GL# 1000-0400-3101 (Sheriff: Training & Education)

There is hereby appropriated from the 2024 Animal Control Fund (#1800) \$1,131.91 for the following designated expenditures:

\$ 631.91 to GL #1800-0191-2001 (Animal Control: General Supplies)  
\$ 500.00 to GL #1800-0191-2052 (Animal Control: Vet Services)

There is hereby appropriated from the 2024 Sheriff's Special Projects Fund (#3400) \$2,471.29 for the following designated expenditures:

\$ 2,471.29 to GL# 3400-0400-3003 (Sheriff's Projects: Computer Services)

There is hereby appropriated from the 2024 County Jail Fund (#3401) \$2,139.70 the following designated expenditures:

\$ 828.31 to GL# 3401-0418-2004 (Jail: Medicine & Drugs)

\$ 196.16 to GL# 3401-0418-2005 (Jail: Food)

\$ 1,115.23 to GL# 3401-0418-3006 (Jail: Med, Den & Hosp)

**Article 3: Effective Date.** This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

\_\_\_\_\_  
KEVIN LITTY, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: \_\_\_\_\_

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2024 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$39,775.00 FROM ROAD AND BRIDGE FUND (2000) INTO THE ROAD AND BRIDGE DEPARTMENT 2024 BUDGET.

**Article 1. Affirmation:** It is necessary to appropriate funds in the amount of \$39,775.00 from Road and Bridge Fund (#2000) into Road and Bridge Department 2024 Budget. Funds received are from the sale of equipment.

**Article 2. Appropriation:** The Quorum Court authorizes the IT Manager to make the following appropriation into the designated line item:

\$39,775.00 to #2000-0200-4005 (Purchase of Vehicle)

**Article 3. Effective Date:** This appropriation ordinance shall be effective immediately upon its passage by the quorum court.

APPROVED:

\_\_\_\_\_  
KEVIN LITTY, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: \_\_\_\_\_

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2024 -

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN APPROPRIATION ORDINANCE TO BE ENTITLED:

AN ORDINANCE AMENDING ORDINANCE NO. 2024 – 55: (AN ORDINANCE LEVYING MILLAGE TAXES ON POLITICAL SUBDIVISIONS OF BAXTER COUNTY FOR THE YEAR 2024 AS AUTHORIZED BY PUBLIC ELECTION.) TO CORRECT THE MILLAGE FOR THE CITY OF GASSVILLE.

**Article 1: Affirmation.** The voters of the various political subdivisions within Baxter County have authorized the Quorum Court to levy millage taxes in the following amounts to maintain basic governmental services. The following tax millage levies for personal and real property for the year 2024, to be collected in the year 2025, are hereby levied as follows:

CITIES:

- |    |                             |                            |
|----|-----------------------------|----------------------------|
| 1. | City of Big Flat .....      | 3.5 Mills General          |
| 2. | City of Briarcliff .....    | 5.0 Mills General          |
| 3. | City of Cotter.....         | 5.0 Mills General          |
|    |                             | 4.0 Mills Voluntary Fire   |
| 4. | City of Gassville .....     | 5.0 Mills General          |
| 5. | City of Lakeview .....      | 3.0 Mills General          |
| 6. | City of Mountain Home ..... | 2.0 Mills General          |
| 7. | City of Norfolk.....        | 5.0 Mills General          |
|    |                             | 1.9 Mills Voluntary Street |
| 8. | City of Salesville .....    | 5.0 Mills General          |

SCHOOL DISTRICTS:

- |    |                                 |             |
|----|---------------------------------|-------------|
| 1. | District 9 (Mtn. Home).....     | 32.16 Mills |
| 2. | District 60 (Cotter) .....      | 32.67 Mills |
| 3. | District 61 (Norfolk).....      | 37.39 Mills |
| 4. | District 15 (Viola) .....       | 40.62 Mills |
| 5. | District 50 (Calico Rock) ..... | 42.30 Mills |
| 6. | District 30 (Mtn. View).....    | 28.91 Mills |



FIRE DISTRICTS:

- 1. Buford FPD..... 5.0 Mills
- 2. Clarkridge FPD..... 5.0 Mills
- 3. Cotter-Gassville Rural FPD..... 5.0 Mills
- 4. 101-Gamaliel FPD..... 5.0 Mills
- 5. Grover Township FPD ..... 3.0 Mills
- 6. Hand Cove FPD ..... 5.0 Mills
- 7. Henderson Area FPD ..... 5.0 Mills
- 8. Lone Rock FPD ..... 5.0 Mills
- 9. Midway FPD ..... 4.0 Mills
- 10. Mountain Home Rural FPD..... 3.0 Mills
- 11. Norfolk FPD ..... 5.0 Mills
- 12. Northeast Lakeside FPD..... 3.5 Mills
- 13. Rodney-Jordan FPD..... 5.0 Mills
- 14. Tracy FPD ..... 5.0 Mills

IMPROVEMENT DISTRICTS:

- 1. Briarcliff Improvement District .....023 Assessed Valuation

COUNTY:

- 1. County General ..... 2.8 Mill
- 2. County Road..... 2.7 Mills
- 3. Library ..... 1.0 Mill
- 4. ASU-Mtn. Home Campus ..... 2.0 Mills

**Article 2: Effective Date** This ordinance shall be in full force and effect from and after its passage and approval.

APPROVED:

\_\_\_\_\_  
KEVIN LITTY, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: \_\_\_\_\_

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2024 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF BAXTER, STATE OF ARKANSAS; AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE TO REPEAL APPROPRIATION ORDINANCE NO. 2024-51 (AN ORDINANCE TO APPROPRIATE FUNDS IN THE AMOUNT OF \$75,000.00 INTO THE BAXTER COUNTY CORONER'S 2025 BUDGET) AND APPROPRIATION ORDINANCE NO. 2024-53 (AN ORDINANCE PROVIDING FOR AND ADOPTING A BUDGET FOR BAXTER COUNTY, ARKANSAS FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025) AND TO COMBINE AND ADOPT A CORRECTED BUDGET FOR BAXTER COUNTY, ARKANSAS FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025.

**Article 1. Affirmation: ANNUAL BUDGET ADOPTED BY REFERENCE.** The annual budget for calendar year 2025 identified as "2025 ANNUAL BUDGET, BAXTER COUNTY, ARKANSAS" dated December 3, 2024 is hereby adopted by reference. A copy of said budget shall be filed in the office of the Circuit/County Clerk and shall be available for inspection and copying by any person during normal office hours.

**Article 2. Designation: NONRESTRICTED EXPENDITURE CATEGORIES.** Expenditure of funds appropriated by this Ordinance shall not be restricted to the line-item expenditure codes comprising the major categories of expenditures – Supplies, Other Services and Charges, Capital Outlay, and Debt Service – but shall be restricted to office/departmental expenditures within the above enumerated major categories of expenditures except for funds appropriated for personnel salaries and wages and related employee benefits. Personnel expenditures shall not exceed the dollar amounts, numbers of employees, and salary or wage rates specified in the annual budget or an amendment thereto.

**Article 3. SALARIES & MERIT INCREASE/EMPLOYEE PERFORMANCE EVALUATIONS.** Salaries for County employees are based on the grade assignments for various positions with designated salaries outlined on the salary schedule. The Personal Services Schedule of Salaries and Wages is attached. Employee performance evaluations must be completed (*Baxter County Code § 240.00*) prior to the anniversary of the employee's hire date before any merit increases authorized in this budget are awarded. Each Department Head is responsible for ensuring that requests for merit increases follow proper procedure, which includes the submission of a completed and signed *Notification of Personnel Action* form, with a satisfactory performance evaluation attached.

**Article 4. FY 2025 REVENUE FUND SUMMARY AND APPROPRIATIONS (Attached)**

ARTICLE 4 FY 2025 REVENUE FUND SUMMARY AND APPROPRIATIONS

FUND #	Fund	Total Revenues to budget	Expenditures	Net Difference	%	
1000	COUNTY GENERAL	\$ 15,302,869.20	\$ 13,605,539.13	\$ 1,697,330.07	89%	added \$75,000 expenses to coroners budget 1000.0419
1001	COUNTY GENERAL RESERVE FUND	\$ 1,917,871.00	\$ 1,725,000.00	\$ 192,871.00	90%	added \$30,099.13 expenses to step grant 1000.0422
1003	COUNTY GENERAL INVESTMENTS #2	\$ 5,433,094.00	\$ 4,889,785.00	\$ 543,309.00	90%	revenues added to offset step grant \$50,019.20
1004	COUNTY GENERAL INVESTMENTS	\$ 5,553,856.00	\$ 4,998,471.00	\$ 555,385.00	90%	
1006	ARPA REVENUE REPLACEMENT FUND	\$ 2,393,091.00	\$ 2,393,091.00	\$ -	100%	
1800	ANIMAL CONTROL FUND	\$ 228,590.00	\$ 198,638.46	\$ 29,951.54	87%	
1803	AVIATION RESERVE FUND	\$ 88,025.00	\$ -	\$ 88,025.00	0%	
1805	EMPLOYEE LIABILITY FUND	\$ 505,000.00	\$ 276,450.00	\$ 228,550.00	55%	
1900	E-WASTE GRANT FUND	\$ 28,039.41	\$ 28,039.41	\$ -	100%	
2000	ROAD AND BRIDGE	\$ 5,950,850.00	\$ 5,139,476.56	\$ 811,373.44	86%	
2003	ADD'L MOTOR FUEL TAX (Act 416 of 2019)	\$ 498,000.00	\$ 260,000.00	\$ 238,000.00	52%	
3000	TREASURER'S AUTOMATION FUND	\$ 329,500.00	\$ 80,000.00	\$ 249,500.00	24%	
3001	COLLECTOR'S AUTOMATION FUND	\$ 918,230.00	\$ 476,000.00	\$ 442,230.00	52%	
3002	CIRCUIT COURT AUTOMATION FUND	\$ 238,200.00	\$ 50,000.00	\$ 188,200.00	21%	
3004	ASSESSOR'S AMENDMENT NO. 79 FUND	\$ 137,600.00	\$ 60,000.00	\$ 77,600.00	44%	
3006	RECORDER'S COST FUND	\$ 1,130,840.00	\$ 473,924.66	\$ 656,915.34	42%	
3008	BAXTER COUNTY LIBRARY	\$ 1,073,325.00	\$ 966,000.00	\$ 107,325.00	90%	
3010	COUNTY CLERK'S COST FUND	\$ 5,597.00	\$ 300.00	\$ 5,297.00	5%	
3012	CHILD SUPPORT COST FUND	\$ 57,530.00	\$ 9,500.00	\$ 48,030.00	17%	
3016	BREATHALYZER FUND	\$ 13,229.00	\$ 1,000.00	\$ 12,229.00	8%	
3017	SPECIAL JAIL FEES	\$ 76,524.45	\$ 7,000.00	\$ 69,524.45	9%	
3018	COUNTY DETENTION FACILITY FUND (520 BOOKING ADMIN	\$ 33,570.00	\$ 5,000.00	\$ 28,570.00	15%	
3019	BOATING SAFETY FUND	\$ 97,120.00	\$ 40,725.00	\$ 56,395.00	42%	
3020	EMERGENCY 911 FUND	\$ 1,174,173.00	\$ 1,042,711.68	\$ 131,461.32	89%	Expenses less \$5,000 extra help
3024	PUBLIC DEFENDER FUND	\$ 118,017.00	\$ 83,663.07	\$ 34,353.93	71%	
3028	DRUG COURT FUND	\$ 10,327.00	\$ 6,000.00	\$ 4,327.00	58%	
3031	JUVENILE PROBATION FEES	\$ 142,160.00	\$ 81,880.30	\$ 60,279.70	58%	
3039	CIRCUIT CLERKS COMMISSIONER'S FEE FUND	\$ 24,760.00	\$ 5,500.00	\$ 19,260.00	22%	
3042	ASSESSOR'S LATE ASSESSMENT FEE FUND	\$ 20,825.00	\$ 10,000.00	\$ 10,825.00	48%	
3045	DISTRICT COURT DWI FUND	\$ 10,000.00	\$ 9,000.00	\$ 1,000.00	90%	New funds expense and revenues
3048	ADULT DRUG COURT (OPIODI SETTLEMENT)	\$ 20,214.16	\$ 20,214.16	\$ -	100%	New funds expense and revenues
3400	SHERIFF'S PROJECTS	\$ 80,090.00	\$ 72,102.24	\$ 7,987.76	90%	
3401	JAIL MAINTENANCE & OPERATION FUND	\$ 4,385,000.00	\$ 3,647,095.01	\$ 737,904.99	83%	
3410	DRUG ENFORCEMENT FUND	\$ 14,200.00	\$ 1,000.00	\$ 13,200.00	7%	
3411	K-9 FUND	\$ 28,500.00	\$ 1,000.00	\$ 27,500.00	4%	
3505	BLA/DOJ FY21 14TH JUD. DRUG COURT FUND	\$ 90,000.00	\$ 79,515.00	\$ 10,485.00	88%	
3507	CASEY HOUSE RESTORATION GRANT FUND	\$ 100,000.00	\$ 100,000.00	\$ -	100%	New funds expense and revenues
3508	BAXTER COUNTY FED DWI COURT FUND	\$ 15,000.00	\$ 15,000.00	\$ -	100%	New funds expense and revenues
3511	GALATIA CEMETERY ASSOCIATION ARK RURAL COM GRANT	\$ 15,000.00	\$ 15,000.00	\$ -	100%	New funds expense and revenues
3512	CLARKRIDGE VOLUNTEER FIRE DEPT ARK RURAL COM GRANT	\$ 15,000.00	\$ 15,000.00	\$ -	100%	New funds expense and revenues
4001	HEALTH DEPT BLDG CONSTRUCTION FUND	\$ 600,000.00	\$ 500,000.00	\$ 100,000.00	83%	
6009	LAW LIBRARY	\$ 16,687.00	\$ -	\$ 16,687.00	0%	
	Totals	\$ 48,890,504.22	\$ 41,388,621.68	\$ 7,501,882.54	85%	

Baxter County  
2025 Department Final Budget Summary

Fund	Dept	Personnel Services	Supplies	Other Charges	Capital Outlay	Debt Service	Transfers Out	Total
1000	0100	298,121.12	9,800.00	15,000.00				322,921.12
1000	0101	608,772.39	10,000.00	40,550.00				659,322.39
1000	0103	233,802.34	9,000.00	13,900.00				256,702.34
1000	0104	517,938.44	10,500.00	42,040.00				570,478.44
1000	0105	823,544.33	35,000.00	125,434.81	12,000.00			995,979.14
1000	0106	403,605.00	150.00	800.00				404,555.00
1000	0107	68,246.95	1,000.00	11,560.00				80,806.95
1000	0109	53,945.00	7,500.00	29,170.00	5,000.00			95,615.00
1000	0110	5,006.09	2,000.00	0.00				7,006.09
1000	0111	376,867.15	244,300.00	496,046.25	5,000.00			1,122,213.40
1000	0112			51,200.00				51,200.00
1000	0115	164,202.01	12,500.00	27,050.00	0.00			203,752.01
1000	0138		33,000.00	19,000.00				52,000.00
1000	0140	86,871.36	23,300.00	14,520.00				124,691.36
1000	0149	17,500.00	600.00	120.00				18,220.00
1000	0151	412,388.84	349,700.00	600.00				762,688.84
1000	0154	3,000.00						3,000.00
1000	0155			66,240.00				66,240.00
1000	0300	500.00	8,500.00	12,000.00				21,000.00
1000	0400	3,561,195.55	433,500.00	208,000.00	168,500.00			4,371,195.55
1000	0401	13,655.86	2,000.00	25,655.00				41,310.86
1000	0402		5,000.00	8,920.00				13,920.00
1000	0406	0.00	3,300.00	7,420.00				10,720.00
1000	0409	72,266.69	11,200.00	231,650.00				315,116.69
1000	0414	22,500.00	4,500.00	13,850.00				40,850.00
1000	0415	647,181.86	68,000.00	155,175.00	120,000.00			990,356.86
1000	0416	310,711.73	25,000.00	5,110.00				340,821.73
1000	0419	238,222.89	21,000.00	16,050.00	75,000.00			350,272.89
1000	0422	50,019.20	4,120.00					50,019.20
1000	0423	96,419.02						96,419.02
1000	0424	26,111.40	9,000.00	1,000.00				26,111.40
1000	0425		43,900.00	22,125.00	0.00			10,000.00
1000	0500	152,927.56	2,065.00	108,500.00	0.00			218,952.56
1000	0502	2,065.00	4,657.63	3,520.00				127,565.00
1000	0800	71,601.59	250.00	68,550.00				79,779.22
1000	0801			5,000.00				68,800.00
1000	0802			800.00				5,000.00
1000	0900	139,016.16	5,000.00		0.00			145,816.16
1000	8688	9,478,205.44	1,415,277.63	1,846,556.06	385,500.00	0.00	480,000.00	13,605,539.13
1001	8898	0.00	0.00	0.00	0.00	0.00	1,725,000.00	1,725,000.00
**	**	0.00	0.00	0.00	0.00	0.00	1,725,000.00	1,725,000.00
1003	8888	0.00	0.00	0.00	0.00	0.00	4,889,785.00	4,889,785.00
**	**	0.00	0.00	0.00	0.00	0.00	4,889,785.00	4,889,785.00

Prepared by: Jenay Mize  
BUDG.SUM.RPT

Baxter County  
2025 Department Final Budget Summary

Fund	Dept	Personnel Services	Supplies	Other Charges	Capital Outlay	Debt Service	Transfers Out	Total
1004	8898	0.00	0.00	0.00	0.00	0.00	4,998,471.00	4,998,471.00
**							4,998,471.00	4,998,471.00
1006	0100	0.00		10,000.00				10,000.00
1006	0300			0.00				2,383,091.00
**		0.00	0.00	10,000.00	2,383,091.00	0.00	0.00	2,393,091.00
1800	0191	146,538.46	32,600.00	19,500.00	0.00	0.00	0.00	198,638.46
**		146,538.46	32,600.00	19,500.00	0.00	0.00	0.00	198,638.46
1805	0119	276,450.00	0.00	0.00	0.00	0.00	0.00	276,450.00
**		276,450.00	0.00	0.00	0.00	0.00	0.00	276,450.00
1900	0138	0.00	0.00	0.00	28,039.41	0.00	0.00	28,039.41
**		0.00	0.00	0.00	28,039.41	0.00	0.00	28,039.41
2000	0200	2,648,776.56	1,252,000.00	275,050.00	600,150.00	0.00	0.00	4,775,976.56
2000	0201		357,000.00	6,500.00				363,500.00
**		2,648,776.56	1,609,000.00	281,550.00	600,150.00	0.00	0.00	5,139,476.56
2003	0200	0.00	0.00	260,000.00	0.00	0.00	0.00	260,000.00
**		0.00	0.00	260,000.00	0.00	0.00	0.00	260,000.00
3000	0103	0.00	14,000.00	56,000.00	10,000.00	0.00	0.00	80,000.00
**		0.00	14,000.00	56,000.00	10,000.00	0.00	0.00	80,000.00
3001	0104	0.00	155,000.00	246,000.00	75,000.00	0.00	0.00	476,000.00
**		0.00	155,000.00	246,000.00	75,000.00	0.00	0.00	476,000.00
3002	0402	0.00	45,000.00	5,000.00	0.00	0.00	0.00	50,000.00
**		0.00	45,000.00	5,000.00	0.00	0.00	0.00	50,000.00
3004	0105	0.00	5,000.00	10,000.00	45,000.00	0.00	0.00	60,000.00
**		0.00	5,000.00	10,000.00	45,000.00	0.00	0.00	60,000.00
3006	0101	347,285.04	31,000.00	89,639.62	6,000.00	0.00	0.00	473,924.66
**		347,285.04	31,000.00	89,639.62	6,000.00	0.00	0.00	473,924.66
3008	0600	0.00	0.00	966,000.00	0.00	0.00	0.00	966,000.00
**		0.00	0.00	966,000.00	0.00	0.00	0.00	966,000.00
3010	0101	0.00	300.00	0.00	0.00	0.00	0.00	300.00
**		0.00	300.00	0.00	0.00	0.00	0.00	300.00
3012	0114		6,500.00	3,000.00	0.00			9,500.00

Baxter County  
2025 Department Final Budget Summary

Fund Dept	Personnel Services	Supplies	Other Charges	Capital Outlay	Debt Service	Transfers Out	Total
** 3016 0400	0.00	6,500.00	3,000.00	0.00	0.00	0.00	9,500.00
** 3017 0418	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00
** 3018 0418	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00
** 3019 0424	0.00	7,000.00	0.00	0.00	0.00	0.00	7,000.00
** 3020 0501	0.00	7,000.00	0.00	0.00	0.00	0.00	7,000.00
** 3024 0417	6,225.00	30,000.00	4,500.00	0.00	0.00	0.00	40,725.00
** 3028 0430	6,090.07	8,800.00	14,773.00	0.00	0.00	0.00	83,663.07
** 3031 0450	81,116.30	764.00	0.00	0.00	0.00	0.00	81,880.30
** 3039 0101	0.00	0.00	5,500.00	0.00	0.00	0.00	5,500.00
** 3042 0105	0.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
** 3045 0409	0.00	5,000.00	4,000.00	0.00	0.00	0.00	9,000.00
** 3048 0406	0.00	10,000.00	10,214.16	0.00	0.00	0.00	20,214.16
** 3400 0400	0.00	47,102.24	25,000.00	0.00	0.00	0.00	72,102.24
** 3401 0418	2,455,995.01	407,000.00	319,100.00	465,000.00	0.00	0.00	3,647,095.01
** 3410 0400	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00

Prepared by: Jenay Mize  
BUDG.SUM.RPT

Baxter County  
2025 Department Final Budget Summary

Fund Dept	Personnel Services	Supplies	Other Charges	Capital Outlay	Debt Service	Transfers Out	Total
3411 0400 **	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00
3505 0406 **	44,550.00	400.00	34,565.00	0.00	0.00	0.00	79,515.00
3507 0112 **	0.00	0.00	100,000.00	0.00	0.00	0.00	100,000.00
3508 0409 **	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00
3511 0116 **	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00
3512 0116 **	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00
4001 0150 **	0.00	0.00	500,000.00	0.00	0.00	0.00	500,000.00
<b>Total</b>	<b>16,248,718.56</b>	<b>4,105,843.87</b>	<b>4,933,022.84</b>	<b>4,007,780.41</b>	<b>0.00</b>	<b>12,093,256.00</b>	<b>41,388,621.68</b>

**Article 5. EXPENDITURES RESTRICTED TO SPECIFIED FUND.** No expenditure of appropriated funds shall be made from any fund other than the fund specified in this Ordinance, or an amendment thereto.

**Article 6. TRANSFERS.** Any transfers of monies between various funds of the County or between the major categories of expenditures – Personal Services, Supplies, Other Services and Charges, Capital Outlay, and Debt Service – shall be made only with prior approval of the Baxter County Quorum Court. After Quorum Court approval of transfers between major categories within any office or department budget the transfer shall be made only upon order of the county court. Any legal transfer of money between various funds of the County shall be made only upon an appropriated transfer by ordinance in compliance with the county financial management system. Provided, however, all transfers budgeted for in the original annual budget shall be exempt from the provisions of this section.

**Article 7. Severability:** If a provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provisions or application, and to this end the provisions of this ordinance are declared to be severable.

**Article 8. Effective Date:** This Ordinance, being necessary for the protection and preservation of public health and safety, an emergency is hereby declared to exist and this Ordinance shall be in force and shall take effect upon passage and publication.

APPROVED:

\_\_\_\_\_  
KEVIN LITTY, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

Sponsor: Baxter County Budget Committee

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_



## Baxter County 2025 Salary Schedule - Personnel Services

### 1000.0100 County Judge

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0100 County Judge	Baxter County Judge	\$ 106,294.80
1	1000.0100 County Judge	County Administrator	\$ 69,804.07
1	1000.0100 County Judge	Executive Secretary	\$ 43,306.71
3			\$ 219,405.58

### 1000.0101 County Clerk

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0101 County Clerk	Baxter County & Circuit Clerk	\$ 99,037.20
1	1000.0101 County Clerk	Chief Deputy	\$ 55,943.57
3	1000.0101 County Clerk	Deputy Clerk	\$ 149,520.60
1	1000.0101 County Clerk	Payroll Administrator	\$ 52,873.34
1	1000.0101 County Clerk	Administrative Assistant	\$ 55,620.00
7			\$ 412,994.71

### 1000.0103 County Treasurer

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0103 County Treasurer	Baxter County Treasurer	\$ 92,816.40
1	1000.0103 County Treasurer	Chief Deputy	\$ 51,560.71
2			\$ 144,377.11

### 1000.0104 County Tax Collector

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0104 County Tax Collector	Baxter County Tax Collector	\$ 92,816.40
1	1000.0104 County Tax Collector	Chief Deputy	\$ 72,117.86
4	1000.0104 County Tax Collector	Deputy Collector	\$ 208,645.64
6			\$ 373,579.90

### 1000.0105 County Assessor

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0105 County Assessor	Baxter County Assessor	\$ 92,816.40
3	1000.0105 County Assessor	Chief Deputy	\$ 155,794.54
5	1000.0105 County Assessor	Deputy Assessor	\$ 225,010.01
2	1000.0105 County Assessor	GIS Technician	\$ 102,409.48
2	1000.0105 County Assessor	Temporary Deputy Assessor **both positions expire on 01/11/2025**	\$ 8,072.00
11			\$ 584,102.43

### 1000.0111 County Building & Grounds

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0111 Building & Grounds	Manager	\$ 57,300.70
1	1000.0111 Building & Grounds	Assistant	\$ 44,953.06
4	1000.0111 Building & Grounds	Maintenance Worker	\$ 160,078.24
6			\$ 262,332.00

### 1000.0115 County Information Technology

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0115 Information Technology	it Manager	\$ 72,273.60
1	1000.0115 Information Technology	IT Technician	\$ 47,111.11
2			\$ 119,384.71

### 1000.0140 County Human Resources

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0140 Human Resources	Human Resources Director	\$ 64,064.09
1			\$ 64,064.09

**1000.0151 County Maintenance Shop**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0151 County Maintenance Shop	Foreman	\$ 53,785.51
5	1000.0151 County Maintenance Shop	Mechanic	\$ 237,869.35
6			\$ 291,654.86

**1000.0400 Sheriff's Office**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0400 County Sheriff	Baxter County Sheriff	\$ 106,294.80
1	1000.0400 County Sheriff	Chief Deputy/ Captain	\$ 80,177.69
1	1000.0400 County Sheriff	CID Lieutenant	\$ 64,337.11
1	1000.0400 County Sheriff	CID Sergeant	\$ 62,290.30
5	1000.0400 County Sheriff	CID Investigator	\$ 281,038.46
1	1000.0400 County Sheriff	CID Secretary	\$ 42,683.76
1	1000.0400 County Sheriff	Patrol Lieuenant	\$ 69,587.64
4	1000.0400 County Sheriff	Patrol Sergeant	\$ 254,789.93
4	1000.0400 County Sheriff	Patrol Corporal	\$ 227,068.92
10	1000.0400 County Sheriff	Patrol Deputy	\$ 467,545.18
1	1000.0400 County Sheriff	Support Services Lieutenant	\$ 68,786.71
1	1000.0400 County Sheriff	Support Services Sergeant	\$ 59,042.09
1	1000.0400 County Sheriff	Support Services Corporal	\$ 62,223.55
5	1000.0400 County Sheriff	Support Services Deputy	\$ 247,177.01
1	1000.0400 County Sheriff	Office Manager Lieutenant	\$ 63,024.48
4	1000.0400 County Sheriff	Secretary	\$ 174,806.42
0.5	1000.0400 County Sheriff	IT Administrator	\$ 31,376.70
42.5			\$ 2,362,250.75

**1000.0409 10th District Court**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0409 10th District Court	Probation Officer	\$ 49,669.63
1			\$ 49,669.63

**1000.0415 Juvenile Services**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0415 Juvenile Services	Director	\$ 71,250.19
3	1000.0415 Juvenile Services	Probation Officer	\$ 163,737.08
4	1000.0415 Juvenile Services	Intake Officer	\$ 217,500.33
8			\$ 452,487.60

**1000.0416 Prosecuting Attorney**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
2	1000.0416 Prosecuting Attorney	Administrative Assistant	\$ 116,425.72
1	1000.0416 Prosecuting Attorney	Program Coordinator	\$ 48,179.02
1	1000.0416 Prosecuting Attorney	Secretary	\$ 45,442.52
4			\$ 210,047.26

**1000.0419 County Coroner**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0419 County Coroner	County Coroner	\$ 92,816.40
1	1000.0419 County Coroner	Chief Deputy	\$ 50,359.32
2			\$ 143,175.72

**1000.0500 Office of Emergency Management**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0500 OEM	Director	\$ 57,634.42
1	1000.0500 OEM	Safety & Risk Mgmt Coordinator	\$ 49,447.15
2			\$ 107,081.57

**1000.0800 Veteran's Services**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0800 Veteran's Services	Veteran's Services Officer	\$ 50,670.79
1			\$ 50,670.79

**1000.0900 Airport**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	1000.0900 Airport	Manager	\$ 55,164.89
1	1000.0900 Airport	Maintenance	\$ 42,394.54
2			\$ 97,559.43

**1800.0191 Animal Control**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
2	1800.0191 Animal Control	Warden	\$ 83,543.18
2			\$ 83,543.18

**2000.0200 County Road & Bridge**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	2000.0200 Road and Bridge	Superintendent	\$ 68,802.91
1	2000.0200 Road and Bridge	Assistant Superintendent	\$ 61,817.04
2	2000.0200 Road and Bridge	Foreman	\$ 118,583.78
17	2000.0200 Road and Bridge	Road Tech II	\$ 803,425.18
15	2000.0200 Road and Bridge	Road Tech I	\$ 653,916.67
2	2000.0200 Road and Bridge	Quarry Technician	\$ 85,856.98
1	2000.0200 Road and Bridge	Office Manager	\$ 50,359.32
39			\$ 1,842,761.88

**3006.0101 Recorder's Cost Fund**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
4	3006.0101 Recorder's Cost Fund	Deputy Clerk of Courts	\$ 190,291.03
1	3006.0101 Recorder's Cost Fund	Deputy Clerk - Recording	\$ 45,576.00
5			\$ 235,867.03

**3020.0501 911**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
10	3020.0501 911	911 Telecommunicator	\$ 421,655.76
10			\$ 421,655.76

**3401.0418 County Jail**

N. of Employees	Department	Classification(Job Title)	2025 Annual Salary (Projected)
1	3401.0418 County Jail	Jail Lieutenant	\$ 59,131.08
4	3401.0418 County Jail	Jail Sergeant	\$ 207,290.45
4	3401.0418 County Jail	Jail Corporal	\$ 179,791.92
2	3401.0418 County Jail	Jail Nurse	\$ 130,214.32
1	3401.0418 County Jail	Jail Secretary	\$ 48,067.78
1	3401.0418 County Jail	Warrant/Jail Training Corporal	\$ 45,915.77
2	3401.0418 County Jail	Jail Transport Deputy	\$ 91,898.28
16	3401.0418 County Jail	Jailer	\$ 739,376.79
0.5	3401.0418 County Jail	IT Administrator	\$ 31,376.70
31.5			\$ 1,533,063.09



# BAXTER COUNTY GOVERNMENT



## Pay Scale

County Judge	Starting Rate
County Administrator	\$25.50
Executive Secretary	\$17.50
County & Circuit Clerk	Starting Rate
Chief Deputy Clerk	\$21.50
Payroll Administrator	\$20.50
Election Coordinator	\$20.50
Administrative Assistant	\$20.50
Deputy Clerk - Accounts Payable	\$18.50
Deputy Clerk - Voter Registration	\$18.50
Deputy Clerk - Recording	\$18.50
Deputy Clerk - Courts	\$18.50
Deputy Clerk - General	\$18.50
County Collector	Starting Rate
Chief Deputy Collector/Office Administrator	\$21.50
Deputy Collector - Office Coordinator	\$19.50
Deputy Collector - DAV Specialist	\$18.50
Deputy Collector - Debt Specialist	\$17.50
Deputy Collector - Tax Enforcement Specialist	\$17.50
County Assessor	Starting Rate
Chief Deputy Assessor	\$21.50
Deputy Assessor - Real Estate/GIS	\$18.50
Deputy Assessor - Personal Property	\$17.50
County Treasurer	Starting Rate
Chief Deputy Treasurer	\$21.50
County Coroner	Starting Rate
Chief Deputy Coroner	\$21.50
Information Technology	Starting Rate
Information Technology Manager	\$22.50
Information Technology Technician	\$19.50
Human Resources	Starting Rate
Human Resources Director	\$22.50
Veterans Services	Starting Rate
Veterans Services Officer	\$17.50

Juvenile Services	Starting Rate
Juvenile Services Director	\$22.50
Probation Officer	\$18.50
Intake Officer	\$17.50
Building & Grounds	Starting Rate
Building & Grounds Manager	\$21.50
Building & Grounds Assistant	\$17.50
Building & Grounds Night Lead	\$17.50
Building & Grounds Maintenance	\$16.50
10th District Court	Starting Rate
Probation Officer	\$18.50
Public Defender	Starting Rate
Secretary	\$16.50
Prosecuting Attorney	Starting Rate
Administrative Assistant	\$18.50
Secretary	\$16.50
OEM	Starting Rate
OEM Director	\$22.50
Safety Coordinator	\$18.50
Airport	Starting Rate
Airport Manager	\$20.50
Airport Maintenance	\$16.50
911 Department	Starting Rate
PSAP Coordinator	\$20.50
Telecommunicator	\$16.50
Road & Bridge	Starting Rate
Superintendent	\$24.50
Assistant Superintendent	\$22.50
Foreman	\$21.50
Office Manager	\$18.50
Mechanic	\$18.50
Road Technician II	\$18.50
Road Technician I	\$17.50
Quarry Technician	\$17.50

### Baxter County Sheriff's Office Pay Scale 2025

Job Position

2025 Starting Pay

Starting wage can be + 3 % for every 2-years of experience up to maximum of 24%

Captain - Chief Deputy

Salary

\$27.25

6% minimum increase for promotion  
9% maximum decrease for demotion

Lieutenant - Jail Administrator

Salary Optional per Sheriff

\$22.75

Lieutenant - Patrol

Salary Optional per Sheriff

Lieutenant - CID

Salary Optional per Sheriff

Lieutenant - Support Services

Salary Optional per Sheriff

Office Manager

Salary Optional per Sheriff

IT Administrator

Salary Optional per Sheriff

Nurse/LPN - Jail

Salary Optional per Sheriff

90 day probation increase only for new hires, not promotions or transfers

Sergeant - Jail

\$20.25

Sergeant - Patrol

Sergeant - CID

Sergeant - Support Services

Transport Deputy - Jail

\$19.50

Corporal - Patrol

Corporal Support Services

Corporal - Jail

Corporal Warrants/Training Deputy Jail

Investigator - CID

\$19.00

Deputy - Support Services

Deputy - Patrol

Deputy - Administration

Part-time Deputy or Investigator

\$18.25

Animal Control Warden

\$18.00

Jailer / Dispatcher

Part-Time Jailer/Dispatcher

\$18.00

Secretary - Administration

Secretary - CID

Secretary - Jail

\$17.25

Secretary - CID

Secretary - Jail

\$16.25

**Baxter County Emergency Ordinance No. 2024 - \_\_\_\_\_**

***Be It Ordained by the Quorum Court of Baxter County, State of Arkansas:***

**An Ordinance to Obligate Remaining ARPA Funds on the Books of the County; To Adopt an Interlocal Agreement to Obligate Certain County Financial Recourses; and to Declare an Emergency.**

**Article 1. Affirmation.** This court affirms the requirement of the U.S. Treasury to obligate any remaining ARPA funds on the books of the county by December 31, 2024 for expenditure on or before December 31, 2026. This court is cognizant of the definition of "obligation" in the final rule to mean "an order placed for property and services and entering into contracts, sub awards, and *similar transactions* that require payment." Similar transactions for county governments in the State of Arkansas include an obligation made through the precepts of a county ordinance with ordinance being defined "*as an enactment of compulsory law for a quorum court that defines and establishes a system of principles for the control and conduct of county affairs.*" The obligation of ARPA funding will be bolstered by an interagency agreement consummated between the County Court and the various county agencies/departments to receive ARPA funds by proper appropriation at the proper time during the 2025 and/or the 2026 county fiscal year(s) and attached to this ordinance.

**Article 2. Obligation.** The following is Baxter County's obligation of American Rescue Plan Act funds in the amount of \$2,393,091.00 to be expended on or before December 31, 2026, and appropriated as needed. Said American Rescue Plan Act dollars received through the State and Local Fiscal Recovery Fund are hereby obligated for the following expenditures:

Costs for the County Judge:

- Accounting and Auditing \$10,000.00  
**\$10,000.00**

Capital Outlay for Public Health:

- Construction in Progress \$2,383,091.00  
**\$2,383,091.00**

***Total ARPA Obligation*** **\$2,393,091.00**

**Article 3. Approval of Agreement.** That the Interlocal/Agency Agreement between the Baxter County Court and other county agencies/departments, a copy of which is attached hereto and incorporated herein by reference as Exhibit "A" as if set out fully word for word, is hereby adopted:

**Article 4. Legislative Intent.** It is the sole intent of this ordinance, which is compulsory law, to obligate the remaining ARPA funds held in the county treasury for the purposes listed in Article 2 and further delineated in an interagency agreement entered into by the county Court and the officials of the affected agencies/departments.

**Article 5. Declaration of Emergency.** The U.S. Treasury has mandated that any unspent ARPA funds held by this county must be obligated no later than December 31, 2024 and in order to facilitate that mandate without error an emergency is declared to exist and this emergency ordinance is effective immediately upon passage by the quorum court and approval by the county judge pursuant to § 14-14-908(f).

**Approved:**

\_\_\_\_\_  
**Kevin Litty, County Judge**

**Date Signed:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**Canda J. Reese, County Clerk**

**Sponsor:** \_\_\_\_\_

**Date Adopted:** \_\_\_\_\_

**Votes: For:** \_\_\_\_\_ **Against:** \_\_\_\_\_

**Abstain:** \_\_\_\_\_ **Present:** \_\_\_\_\_ **Absent:** \_\_\_\_\_

**ARTICLE 4 FY 2025 REVENUE FUND SUMMARY AND APPROPRIATIONS**

FUND #	Fund	Total Revenues to Budget	Expenditures	Net Difference	%	
1000	COUNTY GENERAL	\$ 15,302,869.20	\$ 13,605,539.13	\$ 1,697,330.07	89%	added \$75,000 expenses to coroners budget 1000.0419
1001	GENERAL RESERVE FUND	\$ 1,917,871.00	\$ 1,725,000.00	\$ 192,871.00	90%	added \$30,099.13 expenses to step grant 1000.0422
1003	COUNTY GENERAL INVESTMENTS #2	\$ 5,433,094.00	\$ 4,889,785.00	\$ 543,309.00	90%	revenues added to offset step grant \$50,019.20
1004	COUNTY GENERAL INVESTMENTS	\$ 5,553,856.00	\$ 4,998,471.00	\$ 555,385.00	90%	
1006	ARPA REVENUE REPLACEMENT FUND	\$ 2,393,091.00	\$ 2,393,091.00	\$ -	100%	
1800	ANIMAL CONTROL FUND	\$ 228,590.00	\$ 198,638.46	\$ 29,951.54	87%	
1803	AVIATION RESERVE FUND	\$ 88,025.00	\$ -	\$ 88,025.00	0%	
1805	EMPLOYEE LIABILITY FUND	\$ 505,000.00	\$ 276,450.00	\$ 228,550.00	55%	
1900	E-WASTE GRANT FUND	\$ 28,039.41	\$ 28,039.41	\$ -	100%	
2000	ROAD AND BRIDGE	\$ 5,950,850.00	\$ 5,139,476.56	\$ 811,373.44	86%	
2003	ADD'L MOTOR FUEL TAX (Act 416 of 2019)	\$ 498,000.00	\$ 260,000.00	\$ 238,000.00	52%	
3000	TREASURER'S AUTOMATION FUND	\$ 329,500.00	\$ 80,000.00	\$ 249,500.00	24%	
3001	COLLECTOR'S AUTOMATION FUND	\$ 918,230.00	\$ 476,000.00	\$ 442,230.00	52%	
3002	CIRCUIT COURT AUTOMATION FUND	\$ 238,200.00	\$ 50,000.00	\$ 188,200.00	21%	
3004	ASSESSOR'S AMENDMENT NO. 79 FUND	\$ 137,600.00	\$ 60,000.00	\$ 77,600.00	44%	
3006	RECORDER'S COST FUND	\$ 1,130,840.00	\$ 473,924.66	\$ 656,915.34	42%	
3008	BAXTER COUNTY LIBRARY	\$ 1,073,325.00	\$ 966,000.00	\$ 107,325.00	90%	
3010	COUNTY CLERK'S COST FUND	\$ 5,597.00	\$ 300.00	\$ 5,297.00	5%	
3012	CHILD SUPPORT COST FUND	\$ 57,530.00	\$ 9,500.00	\$ 48,030.00	17%	
3016	BREATHALYZER FUND	\$ 13,229.00	\$ 1,000.00	\$ 12,229.00	8%	
3017	SPECIAL JAIL FEES	\$ 76,524.45	\$ 7,000.00	\$ 69,524.45	9%	
3018	COUNTY DETENTION FACILITY FUND (\$20 BOOKING ADMIN	\$ 33,570.00	\$ 5,000.00	\$ 28,570.00	15%	
3019	BOATING SAFETY FUND	\$ 97,120.00	\$ 40,725.00	\$ 56,395.00	42%	
3020	EMERGENCY 911 FUND	\$ 1,174,173.00	\$ 1,042,711.68	\$ 131,461.32	89%	Expenses less \$5,000 extra help
3024	PUBLIC DEFENDER FUND	\$ 118,017.00	\$ 83,663.07	\$ 34,353.93	71%	
3028	DRUG COURT FUND	\$ 10,327.00	\$ 6,000.00	\$ 4,327.00	58%	
3031	JUVENILE PROBATION FEES	\$ 142,160.00	\$ 81,880.30	\$ 60,279.70	58%	
3039	CIRCUIT CLERKS COMMISSIONER'S FEE FUND	\$ 24,760.00	\$ 5,500.00	\$ 19,260.00	22%	
3042	ASSESSOR'S LATE ASSESSMENT FEE FUND	\$ 20,825.00	\$ 10,000.00	\$ 10,825.00	48%	
3045	DISTRICT COURT DWI FUND	\$ 10,000.00	\$ 9,000.00	\$ 1,000.00	90%	New funds expense and revenues
3048	ADULT DRUG COURT (OPIOD SETTLEMENT)	\$ 20,214.16	\$ 20,214.16	\$ -	100%	New funds expense and revenues
3400	SHERIFF'S PROJECTS	\$ 80,090.00	\$ 72,102.24	\$ 7,987.76	90%	
3401	JAIL MAINTENANCE & OPERATION FUND	\$ 4,385,000.00	\$ 3,647,095.01	\$ 737,904.99	83%	
3410	DRUG ENFORCEMENT FUND	\$ 14,200.00	\$ 1,000.00	\$ 13,200.00	7%	
3411	K-9 FUND	\$ 28,500.00	\$ 1,000.00	\$ 27,500.00	4%	
3505	BAJ/DOJ FY21 14TH JUD. DRUG COURT FUND	\$ 90,000.00	\$ 79,515.00	\$ 10,485.00	88%	
3507	CASEY HOUSE RESTORATION GRANT FUND	\$ 100,000.00	\$ 100,000.00	\$ -	100%	New funds expense and revenues
3508	BAXTER COUNTY FED DWI COURT FUND	\$ 15,000.00	\$ 15,000.00	\$ -	100%	New funds expense and revenues
3511	GALATIA CEMETERY ASSOCIATION ARK RURAL COM GRANT	\$ 15,000.00	\$ 15,000.00	\$ -	100%	New funds expense and revenues
3512	CLARRIDGE VOLUNTEER FIRE DEPT ARK RURAL COM GRANT	\$ 15,000.00	\$ 15,000.00	\$ -	100%	New funds expense and revenues
4001	HEALTH DEPT BLDG CONSTRUCTION FUND	\$ 600,000.00	\$ 500,000.00	\$ 100,000.00	83%	
6009	LAW LIBRARY	\$ 16,687.00	\$ -	\$ 16,687.00	0%	
	Totals	\$ 48,890,504.22	\$ 41,388,621.68	\$ 7,501,882.54	85%	



Baxter County  
 2025 Proposed  
 Dept : 0300  
 PUBLIC HEALTH  
 Version A

Fund : (1006) ARPA REVENUE REPLACEMENT FUND

Line	Description	Spent 2022	Spent 2023	Orig Budget 2024	Amend Budget 2024	Spent 11/25/2024	Request 2025
------	-------------	------------	------------	------------------	-------------------	------------------	--------------

Section 2: Supplies

Section 3: Other Charges

3004	ENGINEERING AND ARCHITECTURAL.	0.00	0.00	500,000.00	500,000.00	211,889.97	0.00
Total Other Charges		0.00	0.00	500,000.00	500,000.00	211,889.97	0.00

Section 4: Capital Outlay

4001	LAND.....	0.00	0.00	0.00	0.00	0.00	0.00
4006	CONSTRUCTION IN PROGRESS.....	0.00	0.00	2,890,000.00	2,890,000.00	694,255.92	2,383,091.00
Total Capital Outlay		0.00	0.00	2,890,000.00	2,890,000.00	694,255.92	2,383,091.00
Dept 0300 Total Budget		0.00	0.00	3,390,000.00	3,390,000.00	906,145.89	2,383,091.00

Baxter County  
2025 Proposed  
Dept : 0100  
COUNTY JUDGE  
Version A

Fund : (1006) ARPA REVENUE REPLACEMENT FUND

Line	Description	Spent 2022	Spent 2023	Orig Budget 2024	Amend Budget 2024	Spent 11/25/2024	Request 2025
------	-------------	---------------	---------------	------------------------	-------------------------	---------------------	-----------------

Section 2: Supplies

Section 3: Other Charges

3001	ACCOUNTING AND AUDITING.....	5,000.00	5,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	Total Other Charges	5,000.00	5,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	Dept 0100 Total Budget	5,000.00	5,000.00	10,000.00	10,000.00	10,000.00	10,000.00